

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2003 - 2007



ASSESSMENT COORDINATION DEPARTMENT

FUNCTIONAL AREA: CONSTITUTIONAL & ADMINISTRATIVE

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2003 - 2007

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Director

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Agency Name	Assessment Coordination Department
Agency Mission Statement: To ensure accurate, fair, and equitable valuation of property for ad valorem tax purposes; and to serve as a resource for state and local officials in the establishment of ad valorem tax policies.	

AGENCY GOAL 1:

To have a pool of highly trained and skilled professionals working in the assessment profession.

AGENCY GOAL 2:

To perfect and maintain a uniform statewide property assessment system so that every taxpayer may be assured that his or her property is being assessed in a fair and equitable manner as compared to other taxpayers in the county and in the state.

AGENCY GOAL 3:

To provide the resources necessary to carry out the Department mandates and to have a refined and enhanced base of information concerning assessment administration, valuation and policy.

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Agency Name		Assessment Coordination Department
Program		Assessment Coordination Operations
Program Authorization		ACA 26-24-105, 26-24-119, 26-24-120, 26-26-304, 26-26-503, and 26-26-1904
Program Definition: Funds-Center Code: <u>XXX</u>		Perform administrative functions and provide statistical models and valuations, policy standards, innovations, and updated manuals that maintain a measurable system of assessments that provides fair treatment to all taxpayers; provide a regimen of training and certification for people employed in ad valorem taxation; and administer the Real Property Reappraisal Program.
AGENCY GOAL(S) #	1,2,3	
Anticipated Funding Sources for the Program:		General and Special Revenues, Ad Valorem Taxes, Cash Funds, and Fund Transfers for Real Property Reappraisal

GOAL 1: (Sub-Funds Center Code: XXXGOAL1)

To perfect and maintain a uniform statewide system that provides for assessments and appraisals of personal and real property.

OBJECTIVE 1: (Sub-Funds Center Code: XXXG1OBJ1)

Develop and maintain well-trained, knowledgeable staffs in the Department and in county assessment offices; advise, assist, and review the efforts of county assessment officials and real property reappraisal teams to attain equity in assessments and appraisals.

STRATEGY 1: (Sub-Funds Center Code: XXXA)

Provide fundamental and continuing mass-appraisal education for Department employees and county assessment personnel through courses, workshops, conferences, and supervised field training.

STRATEGY 2: (Sub-Funds Center Code: XXXB)

Collect, analyze, summarize and store statistical information, and improve record keeping through the increased use of computerized techniques. Conduct ratio studies to determine the average ratio of assessed value to the true and full market value of real and personal property and determine the degree of uniformity of assessments.

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STRATEGY 3: (Sub-Funds Center Code: XXXC)

Provide updated assessment manuals, statistical data, advice, and assistance to assessment personnel and other interested parties.

STRATEGY 4: (Sub-Funds Center Code: XXXD)

Conduct performance and compliance audits during ongoing reappraisals and monitor Real Property Reappraisal Fund expenditures.